

Camp Half Moon

2019 CIT Leadership Training Application

Dear Leadership Campers,

We are very excited to tell you about our Leadership Training Program for 2019. Half Moon offers a three-year Leadership Training Program to campers entering grades 10 – 12. It is our goal to train our teen campers to become positive and effective role models, enabling them to easily transition into the role of Counselor upon graduation from high School. (Participation in the Third Year of the Program will be by invitation only.)

This is chance to learn to be a mentor, develop skills for a possible counselor position, to stretch the imagination and work as a team when designing a full-camp event. Leaders will assist in a variety of areas including programming, camp store, dining hall and camper cabins, in addition to assisting counselors in activities and in the bunks. Leaders will also be given an opportunity to work with our younger day campers in a variety of roles. The level of responsibility will increase with each year. Leaders will receive free time each day as well as scheduled activity time. In addition, Leaders will be offered chaperoned time off away from camp.

Second and third year leaders may have an opportunity to co-counsel a group of our Day Campers. Our CIT program is relevant to teens who are interested in developing and strengthening leadership skills, acting as role models, and gaining valuable work experience.

The tuition for the Leadership Program has been significantly reduced by level of participation as represented on the registration form. For this reason, no other discounts will apply to Leadership Participants. Third Year Participants will receive a stipend of \$50.00 per week.

We are looking forward to an exciting 2019 camping season. Space is limited for this program so register early. Please e-mail or call 888 528 0940 if you have any questions.

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Always a New Friend
Always a New Adventure
Coed ages 6-16

Camp Half Moon

Beautifully situated in the Berkshires
Since 1922

Directors
Gretchen Mann-Fritch
Richard Fritch

2019 CIT Leadership Training Registration

Camper is entering 10th grade who do not want to participate in the Leadership Program should complete the regular camper registration on our website at www.camphalfmoon.com)

CIT Information

Name _____ D.O.B. _____ Age (as of 6/30/19) _____ M/F _____
Address _____ Grade Sept. 2019 _____
City, State _____ Zip _____ CIT E-mail: _____
of previous yrs. @ Half Moon _____ Are any family members alumni? Y/N _____
Parent 1 Name _____ Home Phone _____ Bus. Phone _____
Cell Phone _____ E-Mail _____
Parent 2 Name _____ Home Phone _____ Bus. Phone _____
Cell Phone _____ E-Mail _____
Who is the custodial parent? Parent 1 Parent 2 N/A Shirt Size: _____
Friends attending Half Moon? _____ How did you hear of Half Moon? _____
Emergency Contact: Name _____ Phone _____ Relationship _____

Leadership Training Sessions and Fees

____ 7 Weeks 6/29-8/17 ____ 5 Weeks 6/29-8/03 ____ 5 Weeks 7/14-8/17
____ 4 Weeks 6/29-7/28 ____ 4 Weeks 7/14-8/10 ____ 3 Weeks 7/28-8/17

First Year Leaders	Entering 10 th grade	\$1125.00 wkly
Second Year Leaders	Entering 11 th Grade	\$1000.00 wkly
Third Year Leaders	Entering 12 th Grade (Invitation Only)	\$875.00 wkly

*Please note the arrival date of June 29 is one day prior to the campers arrival. Third Year Leaders receive a \$50.00 per week stipend at the end of their sessions. No additional discounts will apply to this already reduced rate

Payment Terms, Cancellations and Refunds: Deposit: \$1000.00 is due with registration. It is understood that after registration and deposit, the remaining tuition and fees will be divided into three equal payments payable on January 15 2019, March 15 and May 15, 2019. All camp fees must be paid in full by May 31st. All tuition and fees are fully refundable until December 14, 2018. Thereafter, a onetime cancellation fees will be assessed as follows: \$300.00 from 12/15/2018 to 3/31/2019, \$500.00 from 4/1/2018 to 5/31/2018. Cancellations after 5/31/18 will not qualify for a refund. Refunds will not be given for late arrivals, early departures due to homesickness, inability to adjust or other personal reasons. One half of the remaining tuition will be refunded in the event a camper terminates due to recommendation of a physician. Reducing the number of weeks originally enrolled for will be considered a cancellation of those weeks and will incur a penalty of \$75.00 per week cancelled. Any agreed upon refunds after the start of the camp season, will be distributed at the close of the camp season. I have read the reverse side of this application form and understand all terms and conditions described herein. I hereby give Camp Half Moon permission to use my child's image in their brochures, videos, Internet sites and other camp advertising. By signing below I acknowledge and agree to the above stated cancellation policy and the camper release on the reverse side.

Preferred method of payment is by check payable to Camp Half Moon Box 188, Gt. Barrington, MA 01230.

I understand that when using my Visa or MasterCard I will incur a convenience fee of 1% and all payments will be charged on the date due as described above.

Parent/Guardian Signature: _____ Date _____

Visa/Master Card: _____ Exp. Date: _____

The Camp Fee: The camp fee includes tuition, basic activity programs & supplies, basic infirmary care, laundry & meals. Each camper is also required to have a spending account established. (See Trading Post, Trips & Program Account below) The camp fee does not include medical insurance, personal spending/trips, specialized activity programs, Special Diets or transportation to and from Camp.

Trading Post, Trips & Program Account: Each family must deposit with the camp a personal spending account equal to \$75.00 per week. This fund will be used for camper personal spending at the Trading Post, Trips out of camp and special events both in and out of camp. Leftover funds will be refunded to the parent upon request after the final accounting at the close of the season.

Referral Discount: Any family referring a new camper to Half Moon will receive a credit equal to 5% of the referred camper's net fee after discounts upon receipt of the referrals tuition payment. **Referral discounts do not apply to Rookie Weeks.**

Payment Terms, Cancellations and Refunds: See front of Registration.

Personal Property: The camp does not assume responsibility for personal property. Parents are cautioned not to send valuables or cash. All spending money should be deposited in escrow with the camp administrator.

Phone Calls: Personal calls disrupt and upset the routine of camp. Counselors will not be called from assigned activities during on duty hours and, except for emergencies, neither will campers. The Directors are available to discuss any concerns you may have and when mutually agreed upon, an appointment time may be scheduled to talk to campers. Campers are limited to 1 phone call per week. To facilitate the adjustment to camp phone calls will not be permitted during the campers first 4 days of attendance.

Visiting: A family visiting days are scheduled for July 7 and July 21 2018. This is the only day parents will be permitted to visit without prior arrangements with the Director. For the benefit of the entire camper group, visiting on other days must take place off campus. Every day is a special day at Half Moon and a full seven-day activity schedule is always planned. Campers are not permitted to depart our campus with anyone other than a parent or guardian without written permission.

Specialized Activity Programs: These programs include horseback riding, waterskiing and tutoring. The fee for horseback riding is \$210.00 per week. Waterskiing, knee-boarding & tubing is offered at a cost of \$125.00 per week and tutoring is offered at \$60.00 per 1-hour session. Riding & waterskiing is scheduled in one week blocks to accommodate the proper scheduling of activities on a weekly basis. Tutoring will be scheduled on an individual basis. (The above stated fees are subject to change.)

Transportation: Airport Transportation is available from Logan at \$125.00 each way, Harford and Albany at \$65.00 each way. (Call the Director to make special arrangement JFK.) Bus Transportation will be charged at the actual cost plus the cost of the staff chaperone. The Directors will endeavor to block-schedule and prorate charges when possible.

Camper Release: By signing the front of this registration from I acknowledge that I have read the entire registration terms and I give my child permission to participate in all camp programs, excursions and special outings as planned and supervised by Camp Half Moon. I recognize there are risks inherent in most camp activities and hold harmless the related parties (staff, volunteers and directors) from and against all claims and demands whatsoever on account of or in anyway from any accidental occurrence. We fully understand the Camp reserves the right to dismiss at its sole discretion any camper whose condition, conduct, influence or behavior is deemed by the Camp as unsatisfactory or detrimental to the best interests of the Camp or who violates the Camp Rules and Regulation. No refunds are to be made for campers dismissed for misconduct or disciplinary reason. Misconduct and illegal acts, such as using non-prescription drugs, smoking and consuming alcoholic beverages are prohibited. Violations of these terms will constitute grounds for dismissal from camp. We acknowledge that the Camp does not maintain any health or medical insurance, which would cover the camper while attending camp. The parent or legal guardian shall be responsible for the cost of the medical treatment, prescription drugs or special purchases provided to their child during the camping season. Prescription medications will be billed to the parents. The camp will not be responsible for the personal health and well-being of children whose health forms are not submitted prior to the arrival of the child at Camp, or if the emergency release form is not signed by the parent. I have read the above and understand and agree to its meaning.

Camp Half Moon

2019 C.I.T. Program Questionnaire & Agreement

CIT Name _____ Current 6/25/18 _____

Current Age: _____ CIT Email: _____

Goal

The goal of the CIT program is to provide the participant with a bigger picture of the camp operation including the perspective and confidence necessary to make the successful transition from camper to counselor and from follower to leader. During cabin and camp events, CIT's assist the program by providing supervision, leadership and energy to the benefit of the campers instead of the benefit of oneself.

Program

Participants will shadow the counselors throughout the day and assist the program directors with afternoon, evening and week-end trips and activities, including set up, creation and implementation. CIT's are expected to be excellent role models for the campers in the cabins and during all activities. Participants follow the daily schedule at camp, helping the campers in a variety of ways throughout the day and encouraging them to participate in all activities. CIT's are expected to participate in all aspects of camp with a positive attitude and to behave appropriately at all times. CIT's will assist in all camp departments including:

Camp Store	Cabin Duty & Inspection	Dining Room
Camp Announcements	Campfire	Healthcare
Program Scheduling	Cherokee/Mahaiwe	Conflict Resolution
Special Event Planning	Day Camp Assistant	Camp Traditions
Leadership Sessions	Reflections	Safety Procedures

I enjoy participating in the following activities: (Check as many as apply)

<input type="checkbox"/> Hiking	<input type="checkbox"/> Fishing	<input type="checkbox"/> Music
<input type="checkbox"/> Swimming	<input type="checkbox"/> Crafts/Pottery	<input type="checkbox"/> Archery
<input type="checkbox"/> Canoeing/Kayaking/Sailing	<input type="checkbox"/> Camp Newspaper	<input type="checkbox"/> Tennis
<input type="checkbox"/> Group Games	<input type="checkbox"/> Rocketry	<input type="checkbox"/> Dance
<input type="checkbox"/> Skateboarding	<input type="checkbox"/> Ropes	<input type="checkbox"/> Gymnastics
<input type="checkbox"/> Cake Decorating	<input type="checkbox"/> Team Sports _____	
<input type="checkbox"/> Drama	<input type="checkbox"/> Other _____	
<input type="checkbox"/> White Water Rafting		

I would like to register for water-ski/tubing during the following weeks @ \$125.00 per week:

1 2 3 4 5 6 7

Do you have any experience working with children? Special Needs?

I feel most comfortable working with the following age group(s):

____ 3 and 4 year olds ____ 7 and 8 year olds ____ 11 and 12 year olds
____ 5 and 6 year olds ____ 9 and 10 year olds

Give any suggestions you may have for CHM Dance Themes, Special Events, Tournaments, CIT Projects or Trips.

What are your favorite hobbies?

List 5 things that make you really happy.

What do you believe your strengths are?

List things that you would like to improve about yourself.

What do you hope the campers will learn from you?

Camp Half Moon

2019 CIT CONDUCT AGREEMENT

As a participant in the CHM CIT Program summer, I _____
will comply with all the following conditions and requirements:

1. I agree to conduct myself in a mature, responsible and positive manner and to remember that I am a representative of Camp Half Moon.
2. I agree to be punctual. If I am unable to attend an event due to illness I will notify the Program Director as soon as possible.
3. If my work performance or behavior is in any way deemed unacceptable by the Camp Director, I understand that I may be terminated from the CIT program.
4. I understand that I am required to purchase 2 CIT Shirts. Camp Half Moon will provide me with an additional 3 CIT Shirts which must be worn every day and that I am required to maintain good personal hygiene.
5. I understand that I am a role model to campers of all ages and agree to refrain from the use of inappropriate language and discussion of inappropriate topics.
6. I understand that I may never ridicule or discipline any camper.

CIT Signature: _____ **Date:** _____

PARENTAL AGREEMENT FOR C.I.T. TIME OFF

CIT's will enjoy certain privileges including an extended curfew, time off, and supervised time away from camp each week-end and some evenings. A chaperone will accompany the group when off camp and will remain at a centralized location. CIT's will not be allowed to remain out of camp overnight and must adhere to the camp curfew policy set by the Camp Director. CIT's will also be given free-time on campus. CIT's may not enter the staff smoking lounge and will only be permitted to ride in a camp vehicle. CIT's may never ride in a staff member's personal vehicle. CIT's may not bring a car to camp.

CIT Release: I give permission for my child named above to participate in any activity on or off camp property for which he/she may sign up for and/or qualify for under camp standards. I recognize there are risks inherent in most camp activities and hold harmless the related parties (staff, volunteers and directors) from and against all claims and demands whatsoever on account of or in any way from any accidental occurrence. I have read the above and understand and agree to its meaning.

Parent Signature: _____ **Date:** _____

Social Media and Internet Policy

This form must be signed and returned by all CIT's

Camp Half Moon Staff Technology Agreement

As a condition of joining CIT program at Camp Half Moon, you must agree to observe and abide by the following technology guidelines.

If you identify yourself as a Camp Half Moon CIT in a social networking profile, on a website, on a group page, or in a weblog, and/or use our camp name, logo, or any official camp photograph, text or video, everything and anything you post or say can be seen as a reflection of Camp Half Moon even if you do not/did not intend it to do so or even if you state otherwise.

- 1) As a Camp Half Moon CIT, I must request and receive **prior** written approval from the camp before"
 - a. using the camp name or official camp logo or camp photograph
 - b. adding a link from a group page, profile, or other site to the official camp website
 - c. including text or photographs that are the property of Camp Half Moon
 - d. including photographs of campers or other staff members
 - e. creating a camp "group page"

- 2) I agree to be respectful of Camp Half Moon, its programs, the campers, and other employees in all communications in my profile, blog, or other Internet site(s) and communications. This includes the following:
 - a. I will not use obscenities, profanity or vulgar language.
 - b. I will not engage in harassment or intimidation.
 - c. I will not post comments that are derogatory with regard to individual person's race, gender, religion, sexual orientation, disability, or any other protected status.
 - d. I will not engage in sexually explicit, suggestive, humiliating, or demeaning comments or photo's.

- 3) I agree not to use a social networking profile, group page, weblog, video or other Internet medium to discuss behavior that is prohibited by camp policy including but not limited to alcohol or drug use, sexual behavior, delinquent behavior, destruction of property, harassment, or intimidation.

- 4) Once I accept a placement as a CIT at Camp Half Moon, the general public may see me as an ambassador or spokesperson of/for camp. I understand that as a condition of employment I must agree to and adhere to these guidelines. I understand that if any of the guidelines outlined in this measure are violated, it may result in my dismissal from the program.

By signing below I acknowledge I have read and understand the above guidelines and agree to their terms.

CIT Name Printed

CIT Signature

Date

Parent Signature

Date